

# Course description

<b>Course abbreviation:</b>	UJP/CAU3	<b>Page:</b>	1 / 6
<b>Course name:</b>	Czech for Academic Purposes 3		
<b>Academic Year:</b>	2023/2024	<b>Printed:</b>	03.06.2024 10:03

<b>Department/Unit /</b>	UJP / CAU3			<b>Academic Year</b>	2023/2024
<b>Title</b>	Czech for Academic Purposes 3			<b>Type of completion</b>	Exam
<b>Accredited/Credits</b>	Yes, 3 Cred.			<b>Type of completion</b>	Combined
<b>Number of hours</b>	Seminar 2 [Hours/Week]				
<b>Occ/max</b>	Status A	Status B	Status C	<b>Course credit prior to</b>	YES
<b>Summer semester</b>	0 / -	0 / -	0 / -	<b>Counted into average</b>	YES
<b>Winter semester</b>	0 / -	0 / -	2 / -	<b>Min. (B+C) students</b>	10
<b>Timetable</b>	Yes			<b>Repeated registration</b>	NO
<b>Language of instruction</b>	Czech			<b>Semester taught</b>	Winter semester
<b>Optional course</b>	Yes			<b>Internship duration</b>	0
<b>Evaluation scale</b>	1 2 3 4			<b>Ev. sc. – cred.</b>	S N
<b>No. of hours of on-premise</b>	0				
<b>Auto acc. of credit</b>	Yes in the case of a previous evaluation 4 nebo nic.				
<b>Periodicity</b>	K				
<b>Substituted course</b>	None				
<b>Preclusive courses</b>	N/A				
<b>Prerequisite courses</b>	N/A				
<b>Informally recommended courses</b>	N/A				
<b>Courses depending on this Course</b>	N/A				

## Course objectives:

The course of academic Czech is intended for foreign students (non-native speakers) of study programmes of UWB taught in Czech who have reached CEFR Level B1+. Students learn not only grammar and vocabulary, but get also acquainted with sociocultural background needed for studying at a Czech university. The course prepares to reach CEFR Level B2.

The UJP/CAU3 course loosely follows the UJP/CAU2 course.

## Requirements on student

Credit requirements:

1. Attendance is compulsory (2 possible absences).
2. Students have to take a midterm test.
3. Students have to pass a final test (min. 75 %).
4. Students have to submit a portfolio of tasks.
5. Students have to give a presentation (8-10 min).

Exam requirements:

The exam is oral and consists of two parts - a monologue on selected topic and a dialogue with the teacher based on the portfolio. The final result is based on the assessment of both parts. The topics are based on the content of the seminars.

## Content

### Week 1

Introductory class. Presentation of the course, familiarization with the curriculum and requirements for completing the course. Scientific style - revision and summarizing previous knowledge.

### Week 2

Sources of information, types of scientific style, used language.

### Week 3

Annotation, abstract, summary, keywords.

#### Week 4

The structure of the scientific paper. Quotations and paraphrases.

#### Week 5

Technical description. Passive voice - reflexive.

#### Week 6

Passive voice - descriptive.

#### Week 7

Midterm test.

#### Week 8

Word formation with suffixes - verbal nouns.

#### Week 9

Word formation with suffixes - verbal adjectives.

#### Week 10

Secondary prepositions. Clause transformations.

#### Week 11

Formal correspondence - complaint letter.

#### Week 12

Course revision. Final test.

#### Week 13

Test correction. Evaluation.

### Fields of study

### Guarantors and lecturers

- **Guarantors:** Mgr. Iva Svatoňová
- **Seminar lecturer:** Mgr. Iva Svatoňová (100%), Mgr. Michal Vaněk (100%)

### Literature

- **Basic:** Čeština pro akademické účely 3 (Kocourková, Pavla; Vaněk, Michal) - <https://phix.zcu.cz/moodle/course/view.php?id=6290> >
- **Extending:** Jana Hoffmannová, Jaroslava Ježková, Jana Vaňková. *Komunikace a sloh: učebnice českého jazyka pro střední školy*. Plzeň, 2009. ISBN 978-80-7238-780-9.
- **Extending:** Kraus, Jiří a kol. *Nový akademický slovník cizích slov A-Ž*. Praha, 2005. ISBN 978-80-200-1351-4.
- **Recommended:** Hradilová, Dana. *Czech it up! 4*. Olomouc, 2020. ISBN 9788024457703.
- **Recommended:** Kestránková, Marie; Šnidaufová, Gabriela; Kopicová, Kateřina. *Čeština pro cizince : úroveň B1 : [vhodná pro všechny národnosti]*. Vyd. 1. Brno : Computer Press, 2010. ISBN 978-80-251-3345-3.
- **Recommended:** Kestránková, Marie; Hlínová, Kateřina; Pečený, Pavel; Štěpánková, D. *Čeština pro cizince : úroveň B2*. 1. vydání. 2013. ISBN 978-80-266-0178-4.
- **Recommended:** Bischofová, Jana; Hrdlička, Milan. *Čeština pro středně a více pokročilé*. Praha, 2011. ISBN 978-80-246-1793-0.

### Time requirements

#### All forms of study

Activities	Time requirements for activity [h]
Contact hours	26

E-learning (given by an e-learning course)	5
Preparation for comprehensive test (10-40)	10
Preparation for formative assessments (2-20)	4
Preparation for an examination (30-60)	30
Presentation preparation (report in a foreign language) (10-15)	10
E-learning [dáno e-learningovým kurzem]	10
<b>Total:</b>	<b>95</b>

#### assessment methods

##### Knowledge - knowledge achieved by taking this course are verified by the following means:

- Continuous assessment
- Seminar work
- Individual presentation at a seminar
- Test
- Oral exam

##### Skills - skills achieved by taking this course are verified by the following means:

- Continuous assessment
- Individual presentation at a seminar
- Seminar work
- Test
- Oral exam
- Skills demonstration during practicum

##### Competences - competence achieved by taking this course are verified by the following means:

- Oral exam
- Test
- Skills demonstration during practicum
- Individual presentation at a seminar
- Seminar work
- Continuous assessment

#### prerequisite

##### Knowledge - students are expected to possess the following knowledge before the course commences to finish it successfully:

- list the principles of making and delivering a presentation, point out the common mistakes
- distinguish forms of relative pronouns
- list basic vocabulary related to use of computer in daily life
- name the basic features and linguistic means of scientific style
- distinguish words of foreign origin
- distinguish between prepositions expressing cause and consequence
- distinguish between standard and sub-standard linguistic means
- enumerate different ways and strategies of taking efficient notes during lectures
- distinguish (written) lecture and essay

##### Skills - students are expected to possess the following skills before the course commences to finish it successfully:

- make and deliver a presentation on a familiar topic

- properly use the forms of relative pronouns
- properly define objects, people, phenomena and activities
- describe activities performed when working on computer, explain work procedure
- analyze the words of foreign origin both in written and spoken language
- analyze a text from the point of view of linguistic means used and assign it to the scientific or administrative style
- analyze the prepositions expressing cause and consequence both in written and spoken text
- capture the main ideas and make notes of a lecture

**Competences - students are expected to possess the following competences before the course commences to finish it successfully:**

N/A

N/A

#### teaching methods

**Knowledge - the following training methods are used to achieve the required knowledge:**

Practicum  
Multimedia supported teaching  
Individual study  
Collaborative instruction  
E-learning

**Skills - the following training methods are used to achieve the required skills:**

Individual study  
Discussion  
Collaborative instruction  
E-learning  
Practicum

**Competences - the following training methods are used to achieve the required competences:**

Practicum  
Individual study  
Collaborative instruction  
Discussion  
E-learning  
Multimedia supported teaching

#### learning outcomes

**Knowledge - knowledge resulting from the course:**

- name the individual parts of a scholarly text
- distinguish selected genres of scientific style (paper, presentation, scientific article, technical description, etc.)
- distinguish annotation, abstract, summary and name their basic features
- distinguish the forms of secondary prepositions
- distinguish the forms of verbal nouns and adjectives
- name the main ways of word formation in Czech
- distinguish meanings of the most used prefixes and suffixes in Czech
- name the basic features of sentence structure in Czech

**Skills - skills resulting from the course:**

- analyze selected genres of the scientific style based on their characteristic features
- write a short annotation, abstract and summary of a selected scientific text
- use the most widely used secondary prepositions

- actively use the proper forms of verbal nouns and adjectives
- actively use the most widely used prefixes and suffixes in their proper meaning
- make sentences in accordance with the basic rules of sentence structure in Czech

**Competences - competences resulting from the course:**

N/A

N/A

**Course is included in study programmes:**

Study Programme	Type of	Form of	Branch	Stage	St. plan v.	Year	Block	Status	R.year	R.
Business Economics and Management	Bachelor	Full-time	Podniková ekonomika a management	1	2022 Plzeň	2023	Čeština pro cizince (od úrovně B1)	C		ZS
Business Economics and Management	Bachelor	Full-time	Podniková ekonomika a management	1	2022 DD	2023	Čeština pro cizince (od úrovně B1)	C		ZS
Business Economics and Management	Bachelor	Full-time	Podniková ekonomika a management	1	2021	2023	Čeština pro cizince (od úrovně B1)	C		ZS
Economic and Regional Geography	Bachelor	Full-time	Economic and Regional Geography	1	2021	2023	Čeština pro cizince (od úrovně B1)	C		ZS
Economic and Regional Geography	Postgraduate Master	Full-time	Economic and Regional Geography	1	2020	2023	Čeština pro cizince (od úrovně B1)	C		ZS
Economics and Management	Bachelor	Full-time	Business Economics and Management	1	2015	2023	Čeština pro cizince (od úrovně B1)	C		ZS
Economics and Management	Bachelor	Full-time	Retail Management	1	2015	2023	Čeština pro cizince (od úrovně B1)	C		ZS
Economics and Management	Postgraduate Master	Full-time	Business Economics and Management	1	2017	2023	Čeština pro cizince (od úrovně B1)	C		ZS
Geography	Bachelor	Full-time	Economic and Regional Geography	1	2017	2023	Čeština pro cizince (od úrovně B1)	C		ZS
Marketing Management	Bachelor	Full-time	Marketingové řízení	1	2021	2023	Čeština pro cizince (od úrovně B1)	C		ZS
Marketing Management	Bachelor	Full-time	Marketingové řízení	1	2022 - Plzeň	2023	Čeština pro cizince (od úrovně B1)	C		ZS
Marketing Management	Bachelor	Full-time	Marketingové řízení	1	2020	2023	Čeština pro cizince (od úrovně B1)	C		ZS
Project and Process Management	Postgraduate Master	Full-time	Projektové a procesní řízení	1	2020	2023	Čeština pro cizince (od úrovně B1)	C		ZS
Project Management	Bachelor	Full-time	Projektové řízení	1	2021	2023	Čeština pro cizince (od úrovně B1)	C		ZS
Project Management	Bachelor	Full-time	Projektové řízení	1	2020	2023	Čeština pro cizince (od úrovně B1)	C		ZS
Systems Engineering and Informatics	Bachelor	Full-time	Information Systems Management	1	2022	2023	Čeština pro cizince (od úrovně B1)	C		ZS

Study Programme	Type of	Form of	Branch	Stage	St. plan v.	Year	Block	Status	R.year	R.
Systems Engineering and Informatics	Bachelor	Full-time	Information Systems Management	1	2017	2023	Čeština pro cizince (od úrovně B1)	C		ZS
Systems Engineering and Informatics	Bachelor	Full-time	Project Management Systems	1	2015	2023	Čeština pro cizince (od úrovně B1)	C		ZS
Systems Engineering and Informatics	Postgraduate Master	Full-time	Project Management Systems	1	2013	2023	Čeština pro cizince (od úrovně B1)	C		ZS