

Course description

Course abbreviation:	KSR/SPA	Page:	1 / 3
Course name:	Social and Legal Aspects of PA		
Academic Year:	2023/2024	Printed:	03.06.2024 08:45

Department/Unit /	KSR / SPA			Academic Year	2023/2024
Title	Social and Legal Aspects of PA			Type of completion	Exam
Long Title	Social and Legal Aspects of Public Administration				
Accredited/Credits	Yes, 4 Cred.			Type of completion	Combined
Number of hours	Lecture 2 [Hours/Week] Seminar 1 [Hours/Week]				
Occ/max	Status A	Status B	Status C	Course credit prior to	YES
Summer semester	0 / -	0 / -	0 / -	Counted into average	YES
Winter semester	40 / -	0 / -	0 / -	Min. (B+C) students	10
Timetable	Yes			Repeated registration	NO
Language of instruction	Czech			Semester taught	Winter semester
Optional course	No			Internship duration	0
Evaluation scale	1 2 3 4			Ev. sc. – cred.	S N
No. of hours of on-premise					
Auto acc. of credit	Yes in the case of a previous evaluation 4 nebo nic.				
Periodicity	K				
Substituted course	None				
Preclusive courses	N/A				
Prerequisite courses	N/A				
Informally recommended courses	N/A				
Courses depending on this Course	N/A				

Course objectives:

The course is based on an interpretation of the basic principles of sociology, organizational structures in public administration. Defines the relationships between the different levels of government, defines the various organizational models and their application in public administration and principles of operational management in public administration, introduces students to issues of regional and local communities and their role in governance structures.

Requirements on student

Seminar work. Continuous test. Examination test.

Content

- 1) Social and legal aspects of functioning of public administration in the Czech Republic and the EU. The principles of public administration bodies and organizational models used in public administration.
- 2) Effective administrative management.
- 3) The authority of state and local government.
- 4) Relations between the local and regional administration, subsidiarity, concentration and deconcentration in territorial politics.
- 5) Organizational principles and organizational models and their application in public administration
- 6) The main management approaches in public administration. Specifics of the public administration management, application management methods in public administration environment.
- 7) Strategic and operational management in public administration.
- 8) Integration and disintegration processes in public administration.
- 9) The influence of integration processes on public administration reform in the Czech Republic.
- 10) Community and Public Administration. Local and regional communities.
- 11) The quality of public administration.
- 12) Communication in public administration.

Fields of study

Guarantors and lecturers

- **Guarantors:** Doc. Ing. Jiří Patočka, CSc. (100%)
- **Lecturer:** Ing. Vojtěch Kouba, Ph.D., Doc. Ing. Jiří Patočka, CSc. (100%)
- **Seminar lecturer:** Ing. Vojtěch Kouba, Ph.D. (100%)

Literature

- **Basic:** Patočka. *New Trends in Public Administration in EU*. ISM, 2005. ISBN 80-86976-00-9.
- **Basic:** Louda, T. - Grospič, J. *Partnerství veřejného a soukromého sektoru, právní a ekonomické aspekty*. Praha, 2010. ISBN 978-80-904024-8-5.
- **Basic:** Patočka, J. *Sociální teorie města I.* Praha, 1993. ISBN 99-00-01901-X.
- **Basic:** Keller, Jan. *Sociologie organizace a byrokracie*. Praha : Sociologické nakladatelství, 2007. ISBN 978-80-86429-74-8.
- **Basic:** Schmeidler, K. *Sociologie v architektonické a urbanistické tvorbě*. Praha, 2011. ISBN 802386582.
- **Extending:** Příbáň, Jiří. *Sociologie práva : systémově teoretický přístup k modernímu právu*. 1. vyd. Praha, 1996. ISBN 80-85850-18-4.

Time requirements

All forms of study

Activities	Time requirements for activity [h]
Contact hours	39
Preparation for an examination (30-60)	40
Graduate study programme term essay (40-50)	26
Total:	105

assessment methods

Knowledge - knowledge achieved by taking this course are verified by the following means:

- Written exam
- Seminar work
- Individual presentation at a seminar

prerequisite

Knowledge - students are expected to possess the following knowledge before the course commences to finish it successfully:

definovat strukturu kompetencí na jednotlivých úrovních správního systému. Aplikovat teoretická východiska posilování autority správního manažera v praktických podmínkách výkonu veřejné správy. Posoudit metody správního managementu z hlediska jejich vhodnosti pro výkon konkrétní správní agendy

Skills - students are expected to possess the following skills before the course commences to finish it successfully:

znát moderní metody efektivizace správního managementu. Odlišovat principy subsidiarity ve veřejné správě

Competences - students are expected to possess the following competences before the course commences to finish it successfully:

N/A

N/A

teaching methods

Knowledge - the following training methods are used to achieve the required knowledge:

- Lecture

Practicum

learning outcomes**Knowledge - knowledge resulting from the course:**

měřit na základě soudobých metod organizační evalvací výkon a kvalitu veřejné správy

Skills - skills resulting from the course:

aplikovat efektivní metody racionalizace organizačního uspořádání správního úřadu. Uplatnit nové formy elektronické komunikace v praxi veřejné správy

Competences - competences resulting from the course:

N/A

N/A

Course is included in study programmes:

Study Programme	Type of	Form of	Branch	Stage	St. plan v.	Year	Block	Status	R.year	R.
Public Administration	Postgraduate Master	Full-time	Public Administration	1	19	2023	Obligatory subjects - 1st grade	A	1	ZS